

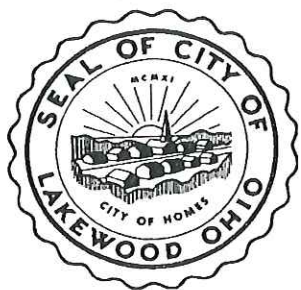
AGENDA
BOARD OF CONTROL

Mayor's Conference Room
Monday, May 21, 2018 2:30 PM

Action	Description	Reference No.
1. Award – Prof Svs Contract – Re: Parking Citation Billing Services		BC-18-148
2. Award – Cardiac Care Equipment Maint & Support – Fire/EMS		BC-18-149
3. Amend – City Hall Security Cameras – I.S.		BC-18-150
4. Award – Extended Cab Pick-Up Truck		BC-18-151
5. Award – Playground Safety Surface – Lakewood Park Kids Cove		BC-18-152
6. Amend – Rehabilitation of 1477 Lauderdale Ave.		BC-18-153
7. Amend – Rehabilitation of city-owned home at 1476 Belle		BC-18-154
8. Award – Prof Svs Contract – Re: Fair Housing Choice		BC-18-155
9. Award – 2018 Watermain Replacement Project		BC-18-156
10. Award – Prof Svs Contract – Re: 2018 Watermain Rplcmnt Prjct		BC-18-157
11. Award – Prof Svs Contract – Re: Risk Mgmt Consulting Svs		BC-18-158
12. Award – Entry Door Replacement Project – Div of Refuse		BC-18-159
13. Award – Prof Svs Contract – Re: Water Quality Sampling Plan		BC-18-160

Next Meeting is Monday,
June 4, 2018; 2:30 PM

Mayor
Finance Director
Law Director
Public Works Director



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-148

May 21, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Service Contract – Re: Parking Citation Billing Service

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety, Division of Police, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to Data Ticket, Inc. in an amount not to exceed \$50,000 to provide Parking Citation Billing Services, including electronic ticket writers for Parking Enforcement. Contract award effective June 1, 2018 through May 31, 2019 and includes (2) additional one-year renewal options. *NOTE: collection fees are taken out of collections.*

Data Ticket, Inc. submitted the best responsive and responsible response to RFP 18-006.

Contracting Authority:	Ordinance 43-17 \$50,000
Contracting Balance:	\$50,000 / \$0.00
Funding:	General Fund
Account Distribution:	101-2010-421-39-10 \$50,000
Account Balance:	\$37,300 / xx
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Contractual Services / Other
Commodity Code:	946-033
Bid Reference:	RFP 18-006

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



DEPARTMENTAL CORRESPONDENCE

Date: May 8, 2018

To: Kim Smith

From: Chief Timothy J. Malley

Re: RFP-18-006

Captain Hassing and I have reviewed the proposals received and the spreadsheet created for the proposals for Parking Citation Services. We have discussed all the proposals and have determined Data Ticket to be the best and most responsive of the proposals. I recommend to the Board of Control the awarding of this contract to Data Ticket. Data Ticket is also the current provider of the services and we are satisfied with their performance.

May 16, 2018 2:06:01 PM EDT

File

Edit

Commands

Help

SUPERION

NavLine

101-2010-421.39-10

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Contractual Services / Other

Fiscal year: 2018

Budget: 50,000.00

Committed: 16,679.70

Balance: 33,320.30

Project Data

Project Entry Optional

070606 2007 JAG AWARD .00

080607 LAW ENFORCEMENT .00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	515.00	515.00
Q 02 February	5,577.60	6,092.60
Q 03 March	3,129.00	9,221.60
Q 04 April	3,478.10	12,699.70
Q 05 May	.00	12,699.70

Payment information

Vendor	(* indicates pending)	Total
TREASURER, STATE OF OHIO		1,020.00

Encumbrances

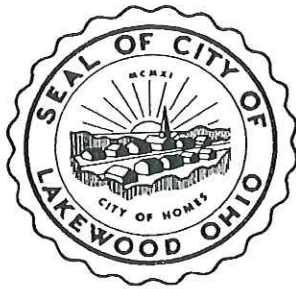
PO #	Vendor	Balance
088224	TREASURER, STATE OF O	3,980.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	50,000.00
Department	20	Public Safety	Revised Budget	.00
Division	10	Police	Current expenditures	.00
Activity basic	42	Public Safety	YTD expenditures	12,699.70
Sub activity	1	Public Safety	Unposted expenditures	.00
Element	39	Contractual Services	Encumbrances	3,980.00
Object	10	Other	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-149

May 21, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Cardiac Care Equipment Maintenance & Support - Division of Fire & EMS

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety; Division of Fire, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with Physio-Control, Inc. in the amount of \$15,563 for Technical Service Support & Maintenance of the City's Cardiac Care Equipment, to include our LifePak Heart Monitors and (3) Lucas Chest Compression Systems for Squads 1, 2, 3, 4 & 5 as required by the Division of Fire for Fiscal Year 2018.

Physio-Control, Inc. is a sole source provider for the technical service support & maintenance of this equipment.

Contracting Authority:	Ordinances 43-17 \$150,000
Contracting Balance:	\$88,495 / \$72,932
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-2050-423-52-03 \$15,750
Account Balance:	\$15,750 / \$186
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Service Agreements
Commodity Code:	345-000
Bid Reference:	Sole Source - Proprietary

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____

DEPARTMENTAL CORRESPONDENCE

Date 2/16/2017

Subject: Physio Control Maintenance Contract

To: Board of Control Department: City Hall

From: Chief Gilman Department: Fire

The Fire Department is requesting approval funding for the attached maintenance contract with Physio Control for the annual maintenance of our Life Pak Heart Monitors and 3 Lucas Compression Systems for Squads 1, 2, 3, 4 & 5. These systems are used for providing CPR to patients in cardiac arrest and monitoring patients with cardiac problems. The cost of the three (3) year maintenance contract for the equipment is \$43,788.62. Physio Control is the sole source for this equipment. Entering into the three (3) year contract is recommended as it will extend the service life of the Life Pak 12 units used on the fire apparatus. The payments would be as follows Year1 -\$12,662, Year2- \$15,563.10, Year3- \$15,563.10

The project is funded from account 260 2050 423 52 03 Capital Machinery & Equipment/
Operating Equipment

Thank you for your consideration.



Physio-Control, Inc
11811 Willows Road NE
P.O. Box 97006
Redmond, WA 98073-9706 U.S.A.
www.physio-control.com
tel 800.442.1142
fax 800.732.0956

To Scott Gilman
CITY OF LAKEWOOD FD
14601 MADISON AVE
LAKEWOOD, OH 44107
(216) 529-6658
scott.gilman@lakewoodoh.net

Quote Number 00061708
Revision # Renewal
Created Date 12/1/2016
Sales Consultant Brent Rieman
419-303-7480
FOB Redmond, WA
Terms All quotes subject to credit approval and the following terms and conditions
NET Terms NET 30

Renewal of DS014250

*Add 2 LP15 effective 3/14/17

*Add 2 LP15 effective 10/16/17, POS

Plan Coverage: 1/01/2017-12/31/2019

Payable in Annual installments

15% discount on accessories and electrodes

FAX # 800-772-3340

Territory Code: EALL53

**Please provide a PO with the approved quote.

Expiration Date 2/22/2017

Product	Product Description	Quantity	List Price	Unit Discount	Unit Sales Price	Total Price
50999-000117	Zone1: (1 to 25Mi) or (1 to 40Km)	3.00	0.00	0.00	0.00	0.00
LP12-OSCOMP-3	LIFEPAK 12 Service - 3 YEAR. On-site Comprehensive Coverage.	4.00	4,248.00	-424.80	3,823.20	15,292.80
LP15-OSCOMP-3	LIFEPAK 15 Service - 3 YEAR. On-site Comprehensive Coverage.	2.00	4,466.22	0.00	4,466.22	8,932.44
LP15-OSCOMP-3-POS	LIFEPAK 15 Service - 3 YEAR. On-site Comprehensive Coverage. Annual Payments.	2.00	3,155.44	0.00	3,155.44	6,310.88
LUCAS-OSCOMP-3	LUCAS Service - 3 YEAR. On-site Comprehensive Coverage.	3.00	4,650.00	-232.50	4,417.50	13,252.50

Subtotal USD 43,788.62

Estimated Tax USD 0.00

Estimated Shipping & Handling USD 0.00

Grand Total USD 43,788.62

Quote Number: 00061708

May 15, 2018 8:53:09 AM EDT

File Edit Commands Help

PHYSIO-CONTROL

NavLine

260-2050-423.52-03

☒ Account miscellaneous
☒ Budget miscellaneous
☒ Encumbrances
☒ Pre-encumbrances
☒ Transactions
☒ Detail by date
☒ Detail by code
☒ Detail by year & code
☒ Pending by date
☒ Pending by code
☒ Pending by year
☒ Procurement card

Print

Cancel

Exit

Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Service Agreements / Equip. Machinery, Telephones

Fiscal year: 2018 Dr

Budget: 15,750.00

Committed: 16,000.00

Balance: 250.00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	15,980.88	15,980.88
Q 02 February	.00	15,980.88
Q 03 March	.00	15,980.88
Q 04 April	.00	15,980.88
Q 05 May	.00	15,980.88

Encumbrances

PO #	Vendor	Balance
Q 088298	PHYSIO-CONTROL, INC.	19.12

Segment/Balance Details

Fund	Department	Division	Activity basic	Sub activity	Element	Object	Original Budget	Revised Budget	Current expenditures	YTD expenditures	Unposted expenditures	Encumbrances	Unposted encumbrances	Pre-encumbrances	
260	Lkwd Hospital Sp. Rev Fund	20	Public Safety	50	EMS	42	Public Safety	15,750.00	.00	.00	15,980.88	.00	19.12	.00	.00
				3	Public Safety	52	Service Agreements								
					Equip. Machinery, Telephones	03									

Project Data

Project Entry Optional

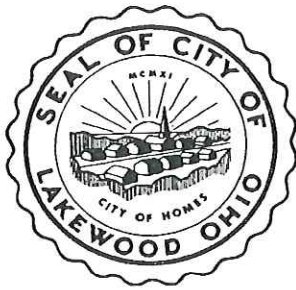
Payment information

Vendor	(* indicates pending)	Total
Q PHYSIO-CONTROL, INC.		15,980.88

Pre Encumbrances

Type	Req/PO	Project	Balance
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MW



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-150

May 21, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Amend of Contract – City Hall Security Cameras – Division of Information Systems

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to amend a contract with U.S. Protective Services in the amount of \$2,000 for the addition of a security camera for the Municipal Court for use by the Division of Police. Contract award with U.S. Protective Services now totals \$72,000.

Surveillance Cameras will be purchased through U.S. Communities contract MA-IS-1540125 and GSA contract #GS-35F-400CA as authorized by Lakewood Codified Ordinances §111.04 allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 52-17 \$3,000,000
Contracting Balance:	\$686,770 / \$684,770
Funding:	General Fund
Account Distribution:	101-5050-412-86-12 Project #183019 \$70,000
Account Balance:	\$0 / (\$2,000)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	City Hall Security Cameras
Commodity Code:	890-084
Bid Reference:	U.S. Communities/GSA

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



Memo

To: Kim Smith, Purchasing Manager
From: Michael Coletta, Information Technology Manager
CC: Jennifer Pae, Finance Director
Keith Schuster, Assistant Finance Director
Date: 5/14/2018
Re: City Hall, Jail and Annex Cameras

This is a request to amend project 183019 (City Hall Security Cameras) by adding \$2,000 to bring the not-to-exceed total to \$72,000. The reason for this request is to add an additional security camera and pay for the labor to install that camera plus any additional ancillary expenses that may arise. The proposal from U.S. Protective Services for the additional camera and the labor in the amount of \$885 is attached.

The funds needed to cover this expenditure reside in account 101-5050-412.86-12.



S 1871

Supplemental Agreement

58.18

This Agreement between US Protective Services, hereinafter referred to as "The Company", and City of Lakewood hereinafter referred to as "Subscriber", supplements the prior agreement (no. _____) between the parties dated _____, covering the Subscriber's premises at 12650 Detroit Ave
LAKWOOD, OHIO 44107 Phone: _____.

The parties hereto agree:

1. The Subscriber has requested Company to install, monitor and/or service additional security equipment at Subscriber's premises described above:

Subscriber agrees to pay to Company:

- a) An installment charge of \$ 885.00.
- b) An additional charge of \$ N/A per month, payable in advance, for the term of the original agreement as provided therein.

Schedule of installation and description of equipment:

ADD TO SYSTEM
1- ACTI A82 - INDOOR DOME IP CAMERA - COURT ROOM
*- LABOUR, CAT5E CABLE, PROGRAM

2. Subscriber has requested Company to increase its limitation of liability and in consideration thereof, Subscriber has agreed to pay an additional \$ N/A per month. Company's maximum liability shall be \$ N/A.
3. The provisions of the agreement which this agreement supplements shall be incorporated herein and shall govern the installation, rental, and service of the obligations provided for herein.
4. The original agreement between the parties shall remain in full force and effect, modified only as specifically provided herein.

US PROTECTIVE SERVICES

By

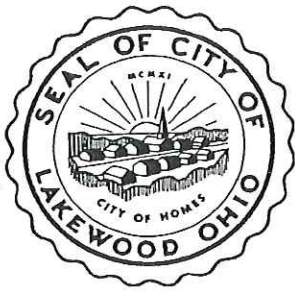
CHUCK HAYES

Authorized _____

SUBSCRIBER:

By X

Print Name X



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-024

January 16, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – City Hall Security Cameras – Division of Information Systems


Dear Members of the Board:

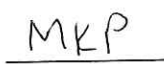



Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with U.S. Protective Services in an amount not to exceed \$70,000 for the purchase and installation of (68) high definition indoor & outdoor security cameras, associated mounting equipment, a network video recorder, software licenses, and hard drives for use by the Division of Police.

Surveillance Cameras will be purchased through U.S. Communities contract MA-IS-1540125 and GSA contract #GS-35F-400CA as authorized by Lakewood Codified Ordinances §111.04 allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 52-17 \$3,000,000
Contracting Balance:	\$2,746,241 / \$2,676,241
Funding:	General Fund
Account Distribution:	101-5050-412-86-12 Project #183019 \$70,000
Account Balance:	\$70,000 / \$0
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / C/C _____
Object Code:	City Hall Security Cameras
Commodity Code:	890-084
Bid Reference:	U.S. Communities/GSA

Previous Award


Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works		_____	1/16/18
Kevin M. Butler, Director of Law		_____	1/16/18
Jennifer Pae, Director of Finance		_____	1/16/18
Michael P. Summers, Mayor		_____	1-16-18



May 15, 2018 10:50:19 AM EDT

File Edit Commands Help

SUPERION
NaviLine

Project 183019-City H

☒ Account types
☒ Assets
☒ Expenditures
☒ Liabilities
☒ Revenues
☒ Encumbrances
☒ Miscellaneous info
☒ Pending transactio
☒ Pre-encumbrances
☒ Project detail balan

Project Information

Description: City Hall SecurityCameras

Status: Active

Estimate: 70,000.00

Type: GF General Fund

Sub type: EQ Equipment & Machinery

Start/stop dates: 1/01/2018 -

1st month of FY: 00

Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY: 2018	Balance	15,482.86
Budget:		70,000.00
Actual:		54,517.14
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Life-to-Date

FY(s): 0000 - 9999	Balance	15,482.86
Budget:		70,000.00
Actual:		54,517.14
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Print

Cancel

Exit

Next project

Previous proj...

2017

2019

Project activit...

Change balan...

Account Number	Description	Budget	Actual
101-5050-412.86-12	Operating Equipment	70,000.00	54,517



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-151

May 21, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – Extended Cab Pick-Up Truck – Pooled Vehicle

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with 72 Hour, LLC, dba National Auto Fleet Group in the amount of \$25,161 for the purchase of a 2018 Ford F150 2WD Extended Cab Pick-Up Truck for use as a pooled vehicle for use by all Public Works Division Managers.

Ford F150 Pick-Up Truck will be purchased through NJPA contract 120716-NAF as authorized by Lakewood Codified Ordinances §111.04 allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 52-17 \$3,000,000
Contracting Balance:	\$684,770 / \$659,609
Funding:	SCMR Fund
Account Distribution:	211-3030-435-86-12 Project #183007 \$25,500
Account Balance:	\$25,500 / \$339
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Public Works Vehicle
Commodity Code:	070-048
Bid Reference:	National Joint Powers Alliance

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



INTEROFFICE MEMORANDUM

To: Kim Smith
FROM: James Holman
SUBJECT: 2018 Capital Plan Vehicles & Equipment
Ordinance: 52-17 Vehicles, Machinery, and Equipment
DEPT: Public Works Pool Vehicle Project 183007
DATE: 05/15/2018
CC: Joseph Beno

Public Works has spending authority to purchase one (1) new pool vehicle @ \$30,000.00, Project number 183007. This equipment was quoted at \$25,486.00 from National Auto Fleet Group. The funds for this purchase will come from SCMR Fund. This vehicle will replace units 625 and 240. Unit 625 is a 2001 Ford F-250 with 61,000 miles and unit 240 is a 2007 Crown Victoria with 141,000, both of these units will be sent to auction.

Note: A Ford fusion plug-in hybrid was considered for this project at a cost of \$30,048.00 but due to the lower cost and diversity of use by multiple departments and drivers, the above listed truck will be more suitable to the City's needs.

Detailed descriptions see attached specifications and quotes:

Final Quote from vendor awarded to National Auto Fleet Group 490 Auto Center Drive Watsonville, CA 95076. NJPA Contract Number 120716-NAF, Quote ID#7037.

One (1) 2018 Ford F150 2WD Extended Cab @ \$ 25,161.00

Final Quote from vendor awarded to Ziebart 6754 Pearl Road Cleveland, OH 44130-3620

One (1) Rust proofing & Undercoating @ \$ 325.00
Total \$ 325.00

Anticipated life span of one (1) Ford F150 pickup truck is 15 years.

Expected delivery date 90-120 days ARO.

5/15/2018

Sell, service, and deliver letter



National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076
(855) 289-6572 • (855) BUY-NJPA • (831) 480-8497 Fax
Fleet@NationalAutoFleetGroup.com

5/15/2018

QuoteID: 7037

Order Cut Off Date: 8/10/2018

Mr James Holman
City of Lakewood
Fleet Manager
Lakewood, Ohio, 44107

Dear James Holman,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.
One (1) New/Unused (2018 Ford F-150 (X1C) XL 2WD SuperCab 6.5' Box, Factory Order) and delivered to your specified location, each for

	One Unit
Contract Price	\$25,161.00
Factory Order	\$0.00
Tax (0.0000 %)	\$0.00
Tire fee	\$0.00
Total	\$25,161.00

- per the attached specifications.

This vehicle(s) is available under the **National Joint Powers Alliance Contract 120716-NAF**. Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 30 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497

Quoting Department
Account Manager
Fleet@NationalAutoFleetGroup.com
(855) 289-6572



GMC

Home > Cooperative Purchasing > Contracts - Fleet > Fleet Services, Parts & Equipment > National Auto Fleet Group- Vehicles



Overview

Contract Documentation

Pricing

Marketing Materials

NJPA Contact Information

HOW TO PURCHASE ?
Our step-by-step guide

Vendor Contact Info

Jesse Cooper

Direct Phone: 855-289-6572

jcooper@nationalautofleetgroup.com

www.nationalautofleetgroup.com

National Auto Fleet Group- Vehicles



Contract#: 120716-NAF

Category: Fleet Services, Parts & Equipment

Description: Vehicles, Cars, Vans, SUVs, and Light Trucks

Maturity Date: 01/17/2021

As an industry leading dealer network with 50 years of experience selling and servicing public entities, the National Auto Fleet Group (NAFG) offers NJPA members contracted vehicle solutions from over 1400 different models of passenger cars and light duty trucks. The NAFG contract offers a variety of manufacturers including Chevrolet, Ford, Nissan, Honda, and Toyota, all delivered directly to NJPA member locations. Purchasers have access to a unique online ordering and quoting system that allows users to create custom vehicles 24 hours a day with pricing that competes with state contracts across the country.

[Click here for more information & to build your vehicles](#)

May 17, 2018 10:37:00 AM EDT

File Edit Commands Help

SUPERION
NavLine

Project 183007-Public

☒ Account types

☒ Assets

☒ Expenditures

☒ Liabilities

☒ Revenues

☒ Encumbrances

☒ Miscellaneous info

☒ Pending transactio

☒ Pre-encumbrances

☒ Project detail balan

Project Information

Description: Public Works Vehicle

Status: Active

Estimate: 25,500.00

Type: SR Special Revenue

Sub type: SC SCMR Fund

Start/stop dates: 1/01/2018 -

1st month of FY: 00

Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY: 2018

Balance

25,500.00

Budget:

25,500.00

Actual:

.00

Unposted:

.00

Pre-encumbrance:

.00

Encumbrance:

.00

Pending:

.00

Project Life-to-Date

FY(s): 0000 - 9999

Balance

25,500.00

Budget:

25,500.00

Actual:

.00

Unposted:

.00

Pre-encumbrance:

.00

Encumbrance:

.00

Pending:

.00

Print

Cancel

Exit

Next project

Previous proj...

2017

2019

Project activit...

Change balan...

Account Number	Description	Budget	Actual
211-3030-435.86-12	Operating Equipment	25,500.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-152

May 21, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Playground Safety Surface - Lakewood Park Kids Cove

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Parks, and attached letter of recommendation, I am submitting for your consideration this request to award a contract to Snider Recreation, Inc. in an amount not to exceed \$14,000 for the Purchase and Installation of Playground Wood Fiber Safety Surface for the Lakewood Park Kids Cove Playground.

Snider Recreation, Inc. to provide and install Playground Wood Fiber Safety Surface through HGACBuy Contract No. 1933 as authorized by Ordinance 15-11, allowing the City to purchase from agencies without the necessity of bidding as required in the Lakewood Codified Ordinances §111.04 Bidding.

Contracting Authority:	Ordinance 54-17 \$750,000
Contracting Balance:	\$390,000 / \$376,000
Funding:	General Fund
Account Distribution:	101-3010-451-42-15 \$35,000
Account Balance:	\$33,533 / \$19,533
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Operating Supplies
Commodity Code:	650-050
Bid Reference:	HGACBuy

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jenn Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



INTEROFFICE MEMORANDUM

To: KIM SMITH
FROM: KURT MATEJ
SUBJECT: 2018 KIDS COVE MULCH
DEPT: PARKS ACCOUNT LINE: 101-3010-451.42-15
DATE: 05/16/2018
CC: JOSEPH BENO

Public Works is requesting spending authority to have 2-3 inches of new mulch blown into Kids Cove playground.

Detailed descriptions see attached quotes

Final Quote from vendor, awarded to Snider Recreation Inc 10139
Royalton Road Suite K North Royalton, Ohio 44133

Not to exceed \$14,000.00

Services provided under HGAC Buy contract #1933

sandy@cvsnyder.com

Estimate

Date	Estimate #
5/14/2018	6106

Name / Address
City of Lakewood Attention: Kurt Matej 12650 Detroit Avenue Lakewood, OH 44107

Ship To
City of Lakewood Lakewood Park-Kids Cove Park 14532 Lake Avenue Lakewood, OH 44107

Terms	Rep	Customer Phone	Customer Fax	Tax Exempt Number	County
Due on Receipt	JCS	216-529-6818	216-529-5934	#34-6001633	Cuyahoga-OH

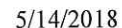
Item	Description	Qty	Rate	Total
	KIDS COVE PARK SURFACING HGAC BUY - Contract #1933			
Wood Carpet	Certified Engineered Wood Fiber Playground Surfacing (350 Cubic Yards) Delivered	1	6,932.64	6,932.64
Installation	Blown in Installation of Wood Fiber	1	6,125.00	6,125.00

If tax exempt certificate is not provided appropriate sales tax will be charged. Quote valid for 30 days.

Freight subject to fuel charge. Payment via credit card will incur an additional 3% administrative fee.

Subtotal	\$13,057.64
Sales Tax (8.0%)	\$0.00
Total	\$13,057.64

FEIN 46-5631661



13057.64

May 16, 2018 10:58:35 AM EDT

File Edit Commands Help

SUPERION

NavLine

101-3010-451.42-15

Account miscellane

Budget miscellane

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Q Operating Supplies / Landscape and Gardening

Fiscal year: 2018 Dr

Budget: 35,000.00

Committed: 8,500.00

Q Balance: 26,500.00

Project Data

Project Entry Optional

Q 023051 Dog Park/Run .00

Q 088000 Utility Box Lan .00

Account Balance by Period

Period/Month	Actuals	Totals
Q 01 January	.00	.00
Q 02 February	65.00	65.00
Q 03 March	.00	65.00
Q 04 April	1,401.84	1,466.84
Q 05 May	.00	1,466.84
Q 06 June	.00	1,466.84

Payment information

Vendor	Total
Q HOME DEPOT/GECE	101.86
Q JOHN DEERE LANDSCAPES	1,364.98

Encumbrances

PO #	Vendor	Balance
Q 088062	HOME DEPOT/GECE	398.14
Q 088098	JOHN DEERE LANDSCAPES	1,135.02
Q 088099	EARTH TO YOU	2,000.00
Q 088104	KOZ & CO.	3,000.00
Q 088270	LAKENWOOD GARDEN CENTE	500.00

Pre Encumbrances

Type	Req/PO	Project	Balance
------	--------	---------	---------

Segment/Balance Details

Fund	101	General Fund	Original Budget	35,000.00
Department	30	Public Works	Revised Budget	.00
Division	10	Parks	Current expenditures	.00
Activity basic	45	Culture and Recreation	YTD expenditures	1,466.84
Sub activity	1	Culture and Recreation	Unposted expenditures	.00
Element	42	Operating Supplies	Encumbrances	7,033.16
Object	15	Landscape and Gardening	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-153

May 21, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Amend Contract – Rehabilitation of 1477 Lauderdale Ave.

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning and Development, and the attached letter of recommendation, I am submitting for your consideration this request to amend a contract with Scalish Construction LLC in the amount of \$25,759 to perform interior demolition, asbestos abatement and installation of new drywall at 1477 Lauderdale. Contract award to Scalish Construction LLC now totals \$190,044.

Scalish Construction LLC submitted the best response to an RFP issued for these services.

Contracting Authority:	Ordinance 44-17 \$4,400,000
Contracting Balance	\$4,390,800 / \$4,365,041
Funding:	CDBG Fund
Account Distribution:	240-7078-461-39-10 Project #172800 \$165,000 242-7030-461-26-02 Project #172800 \$ 26,000
Account Balance:	\$26,715 / \$956
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Commodity:	912-000
Object Code:	1477 Lauderdale
Bid Reference:	RFP

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jenn Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





DEPARTMENT OF PLANNING & DEVELOPMENT
BRYCE SYLVESTER, DIRECTOR

12650 Detroit Avenue • 44107 • (216) 529-6630 • FAX (216) 529-5907
www.onelakewood.com

May 14, 2018

Kim Smith
Purchasing Manager
City of Lakewood

RE: Change order request for 1477 Lauderdale Avenue Home Rehabilitation

Dear Board of Control Members,

Last year the City acquired 1477 Lauderdale through expedited tax foreclosure (no acquisition costs) after many years of vacancy and neglect. Scalish Construction was chosen through a Request for Proposals (RFP) process the below budget was approved by Board of Control.

- Base Bid: \$148,437.47
- Water/sewer lines \$4,616.00
- Landscaping \$1,153.85
- Appliance allowance \$3,076.92
- Contingency \$7,000.00
- Total \$164,284.24

The scope of work includes reconfiguring the first floor to ensure a fully functional space, updating the 2nd floor bathroom and painting interior walls. A single car garage will be constructed by the high school. Scalish will provide the pad, lumber package and repair the existing ribbon drive.

Following approval and in order to comply with federal regulations, the property was tested for both lead and asbestos. The asbestos testing found there to be significant amounts of asbestos in the plaster. After thoroughly reviewing our options with the contractor, we determined that the safest and most cost effective solution would be to have the contractor do a complete interior gut. The additional cost to do so is **\$25,758.84** and includes interior demo, asbestos abatement, and drywall (materials and installation).

The original scope of work is being funded through our CDBG Property Revitalization Program. The additional work will be funded through the HOME Program.

Account Numbers: CDBG: 240-7078-461-39-10 & HOME: 242-7030-461-26-02.

Sincerely,

Mary Leigh
Program Manager



SCALISH CONSTRUCTION

13316 Madison Ave. Lakewood, OH 44107
scalishconstruction.com • (216) 226-5251
@scalishco

Change Order Estimate

Date	Estimate #
5/10/18	1091

Name / Address
City of Lakewood Mary Leigh 12650 Detroit Rd Lakewood, OH 44107

**Estimate valid for 30 days due to the fluctuating prices of material and labor*

*Payment Terms

Due on receipt

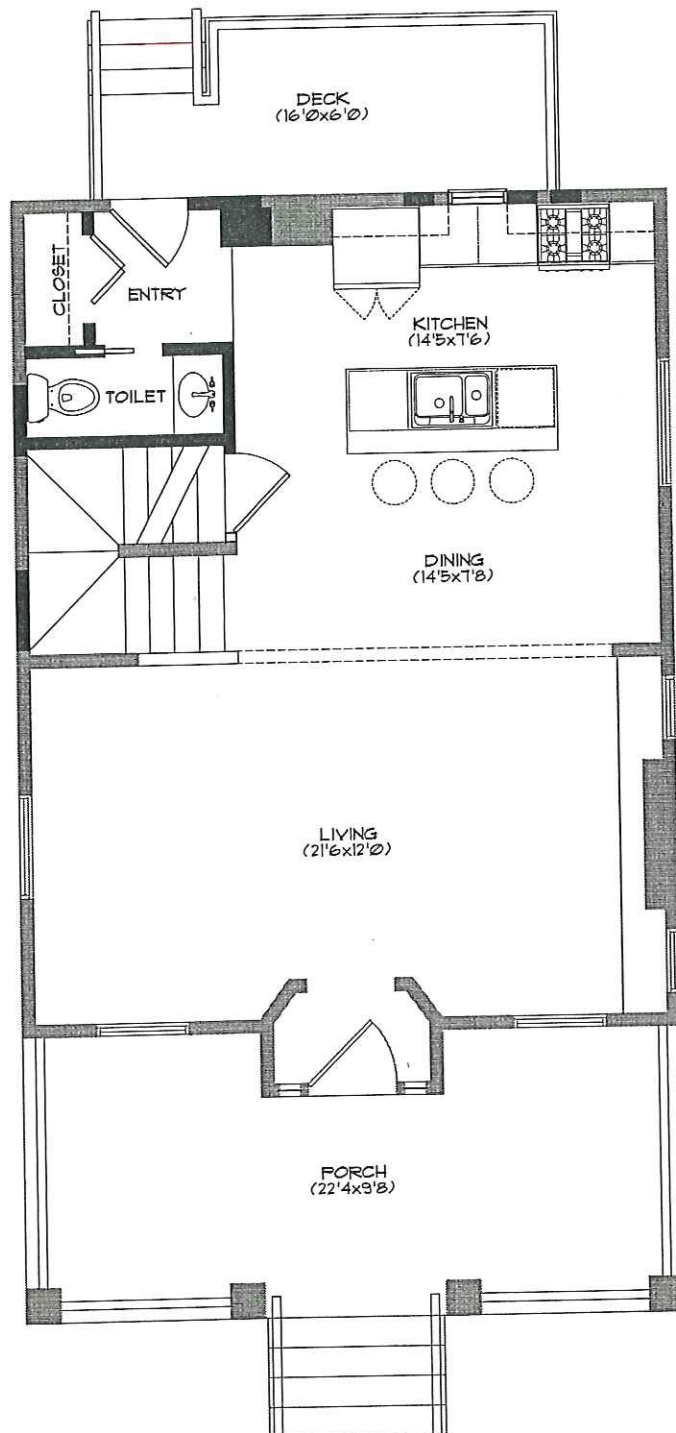
Item	Description	Total
S/Specialties	Asbestos abatement to include removal of wall and ceiling plaster	17,461.54
DRYWALL	Additional drywall installation, materials and labor	4,955.38
Finish Carpentry	Trim removal and installation	4,976.92
S/Plumbing	Credit for plumbing labor based on full wall demolition	-1,100.00
ELECTRICAL	Credit for electric labor based on full wall demolition	-535.00
Total		\$25,758.84

By signing the above estimate you are entering into a contract for the above amount

Signature & Date _____

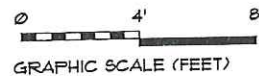
**Payment terms 50% down remains progress billed weekly*





1ST FLOOR PLAN

1/4" = 1'-0"





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-205

October 23, 2017

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Rehabilitation of 1477 Lauderdale Ave.

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning and Development, Division of Community Development, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with **Scalish Construction LLC** in an amount not to exceed **\$164,285** for the Rehabilitation of 1477 Lauderdale, to include, but not limited to the reconfiguration of first floor, updating second floor bathroom and painting interior walls. A single car garage will be constructed in the spring by the high school, however Contractor will provide pad, lumber package & repair existing ribbon driveway; property owned by City.

Scalish Construction LLC was selected for this project based on their submitted proposal.

Contracting Authority:	Ordinance 44-16 \$4,400,000
Contracting Balance	\$2,609,647 / \$2,445,263
Funding:	CDBG Fund
Account Distribution:	240-7078-461-39-10 Proj #172800 \$165,000
Account Balance:	\$165,000 / \$715
Contract Approved by Law:	Yes _____ / No <input checked="" type="checkbox"/> / PO _____
Object Code:	1477 Lauderdale
Bid Reference:	RFP

Kim Smith
Purchasing Manager

Original Scalish Award

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works		_____	10/23/17
Kevin M. Butler, Director of Law		_____	10/23/17
Jenn Pae, Director of Finance		_____	10/23/17
Michael P. Summers, Mayor		_____	10-23-17





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-16-140

May 16, 2016

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Nuisance Abatement Repairs – 1477 Lauderdale

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning and Development, Division of Community Development, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with C.B. Mullins in an amount not to exceed \$14,564 to abate the nuisance on the exterior, repair both porches to protect the interior of the home by weatherizing the exterior. Contract award is the base bid of \$13,240, plus 10% contingencies.

C.B. Mullins submitted the best response to an RFP issued for these services.

Contracting Authority:	Ordinance 37-15	\$4,400,000
Contracting Balance	\$4,247,923 / \$4,233,359	
Funding:	CDBG Fund	
Account Distribution:	240-4070-461-39-10 Proj #162404	\$14,564
Account Balance:	\$14,564 / \$0.00	
Contract Approved by Law:	Yes <input checked="" type="checkbox"/> / No <input type="checkbox"/> / PO <input type="checkbox"/>	
Object Code:	1477 Lauderdale	
Bid Reference:	RFP	

*Previous
work
@ House*

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works		_____	5/16/16
Kevin M. Butler, Director of Law		_____	5/16/16
Jenn Pae, Director of Finance		_____	5/16/16
Michael P. Summers, Mayor		_____	5-16-16



May 15, 2018 10:48:51 AM EDT

File Edit Commands Help

SUPERION
NaviLine

Project 172800-FR: 14

- ☒ Account types
- ☒ Assets
- ☒ Expenditures
- ☒ Liabilities
- ☒ Revenues
- ☒ Encumbrances
- ☒ Miscellaneous info
- ☒ Pending transactions
- ☒ Pre-encumbrances
- ☒ Project detail balance

Project Information

Description: PR: 1477 Lauderdale
 Status: Active
 Estimate: 165,000.00
 Type: GR Grant
 Sub type: CD CDBG Grant Fund Projects
 Start/stop dates: 1/01/2017 -
 1st month of FY: 00
 Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY: 2018	Balance	21,841.00
Budget:		26,000.00
Actual:		4,159.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Life-to-Date

FY(s): 0000 - 9999	Balance	186,841.00
Budget:		191,000.00
Actual:		4,159.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Account Number	Description	Budget	Actual
240-7078-461.39-10	Contractual Services / Other	165,000.00	4,159
242-7030-461.26-02	Senior Deferred Loan	26,000.00	

Print

Cancel

Exit

Next project

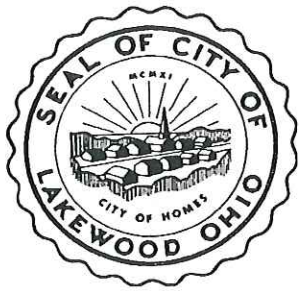
Previous proj...

2017

2019

Project activit...

Change balan...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-154

May 21, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Amend Contract – Rehabilitation of city-owned home at 1476 Belle Ave.

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning and Development, and the attached letter of recommendation, I am submitting for your consideration this request to amend a contract with Absolute Roofing & Construction, Inc. in the amount of \$1,000 to perform additional unforeseen repairs to 1476 Belle to bring property up to code. Contract award with Absolute Roofing & Construction, Inc. now totals \$13,150.

Absolute Roofing & Construction, Inc. was selected to submit a proposal for this project based on their qualifications submission.

Contracting Authority:	Ordinance 44-17 \$4,400,000
Contracting Balance	\$4,365,041 / \$4,364,041
Funding:	CDBG Fund
Account Distribution:	260-7001-461-39-10 \$25,000
Account Balance:	(\$43,461) / (\$44,461)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Commodity:	913-092
Object Code:	Contractual Services
Bid Reference:	RFP

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jenn Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: May 14, 2018
TO: Board of Control
FROM: Alex Harnocz
Planning and Development
Re: Contractor to Rehabilitate City-Owned Home at 1476 Belle Ave

The Department of Planning and Development is seeking to extend a contract with Absolute Roofing to rehabilitate a City-owned home. This home was formerly owned by the Lakewood Hospital Association and operated as a rental property. It is currently vacant, and cannot be rented due to building code violations. The planned rehabilitation will address both building code and cosmetic issues in order to return the home to a rent-able state.

Absolute Roofing performed rehab activities on this property throughout the winter of 2018 based on building code violations detailed in a correction notice from 2016. Their original bid with contingency was \$12,150.

Over the course of the project, additional issues with the home were discovered including: the need for a grounded circuit for the refrigerator, need for repair of the rear porch railing, and a missing doorknob.

Estimates for the cost of this work exceed the contingency amount by approximately \$700. We are requesting that this contract be extended by \$1,000 to cover these and other unforeseen repairs needed to restore the property to safe, rentable condition.

Further bid details are available on Attachment A.

Funds will be drawn from account 260-7001-461-39-10 Contractual Services



4/11/18

Alex Harnocz, City of Lakewood
12650 Detroit Avenue
Lakewood, Ohio 44107
(216) 529-5933 alex.harnocz@lakewoodoh.net

1476 Belle-Proposed change order #1

Rear door

-plane rear (north) door so it doesn't stick

Labor and materials for the sum of: \$150.00

Receptacle in kitchen

-install (1) new grounded receptacle in the rear alcove for refrigerator
-removing the existing receptacle and replace
-install 1 copper ground wire back to panel ground

Labor and materials for the sum of: \$250.00

2nd floor porch railing

-repair railing on 2nd floor porch
-secure the railing so it stops falling apart-does not include replacement of any wood or railing

Additional amount requested to allow for replacement of rotted railing - AH

Labor and materials for the sum of: \$200.00

Sand and paint hardwood floors

-living room, dining room, stairway to upstairs, upstairs hallway, 4 bedrooms and bedroom closets
-sand floors down to bare wood
-apply 2 coats of latex floor paint to all sanded floor surfaces
-clean up and haul away job debris

Labor and materials for the sum of: \$4,900.00

Sincerely,
Chris Kamis
(216) 854-0240 ckamis@absoluteroofing.com



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-008

January 2, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Rehabilitation of Single-Family Home at 1476 Belle Ave.

Dear Members of the Board:



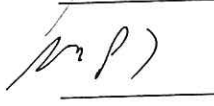
Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning and Development, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Absolute Roofing & Construction, Inc. in the amount of \$12,150 to perform rehabilitation of a single-family home owned by the city at 1476 Belle, to include general maintenance and repairs, and bringing unit up to code. Contract award is a base bid of \$11,150 plus a small contingency.

Absolute Roofing & Construction, Inc. was selected to submit a proposal for this project based on their qualifications submission.

Contracting Authority:	Ordinance 57-17 \$1,100,000
Contracting Balance	\$1,088,665 / \$1,076,515
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-7001-461-39-10 \$
Account Balance:	\$ / \$
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / C/C ____
Commodity:	913-092
Object Code:	Contractual Services
Bid Reference:	RFP


Kim Smith
Purchasing Manager

Previous Award

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works		_____	1/2/18
Kevin M. Butler, Director of Law	_____	_____	_____
Jenn Pae, Director of Finance		_____	1/2/18
Michael P. Summers, Mayor		_____	1-2-18



May 15, 2018 10:55:21 AM EDT

File Edit Commands Help

SUPERION

NavLine

260-7001-461.39-10

☒ Account miscellaneous

☒ Budget miscellaneous

☒ Encumbrances

☒ Pre-encumbrances

☒ Transactions

☒ Detail by date

☒ Detail by code

☒ Detail by year & p

☒ Pending by date

☒ Pending by code

☒ Pending by year

☒ Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Contractual Services / Other

Fiscal year: 2018 Dr

Budget: 25,000.00

Committed: 68,460.59

Balance: 43,460.59

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	12,886.12	12,886.12
Q 02 February	11,130.00	24,016.12
Q 03 March	8,997.47	33,013.59
Q 04 April	1,157.00	34,170.59
Q 05 May	.00	34,170.59

Payment information

Vendor	Total
SLIFE HEATING & COOLING, INC.	7,750.00
DHI RENOVATION	14,010.00
ABSOLUTE ROOFING & CONSTRUCTIO	7,380.00

Encumbrances

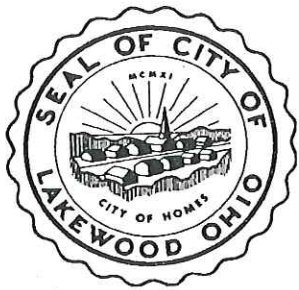
PO #	Vendor	Balance
Q 088130	DHI RENOVATION	5,200.00
Q 088131	DHI RENOVATION	.00
Q 088132	ABSOLUTE ROOFING & CO	12,150.00
Q 088256	SLIFE HEATING & COOLI	.00
Q 088257	SLIFE HEATING & COOLI	.00
Q 088304	ABSOLUTE ROOFING & CO	9,160.00
Q 088305	DHI RENOVATION	7,780.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	260	Lkwd Hospital Sp Rev Fund	Original Budget	.00
Departaent	70	Planning and Development	Revised Budget	25,000.00
Division	01	Planning and Development	Current expenditures	.00
Activity basic	46	Community Environment	YTD expenditures	34,170.59
Sub activity	1	Community Environment	Unposted expenditures	.00
Element	39	Contractual Services	Encumbrances	34,290.00
Object	10	Other	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-155

May 21, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Amend Contract – Professional Service Contract – Re: Fair Housing Choice (AI) report

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning & Development, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to the Fair Housing Center for Rights & Research (Fair Housing Center) in an amount not to exceed \$15,000 to prepare an update to the City's 2011 Analysis of Impediments to Fair Housing Choice (AI) report.

Contracting Authority:	Ordinance 44-17 \$4,400,000
Contracting Balance:	\$4,365,041 / \$4,350,041
Funding:	CDBG Fund
Account Distribution:	240-7010-461-39-10 \$0
Account Balance:	(\$7,284) / (\$22,284)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Professional Services
Commodity Code:	962-000

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



M E M O R A N D U M

Date: May 21, 2018
To: Kim Smith
Finance
From: Dan Wyman
Planning & Development
Re: 2011 Analysis of Impediments to Fair Housing Choice Update

Dear Board of Control Members,

I am requesting Board of Control approval of \$15,000 from **CDBG Account Number 240-7010-461-39-10** for a professional services contract with the *Fair Housing Center for Rights & Research (Fair Housing Center)* to prepare an *update to the City's 2011 Analysis of Impediments to Fair Housing Choice (AI) report*.

Background

Section 808(e)(5) of the Fair Housing Act requires the U.S. Department of Housing & Urban Development (HUD) and the agency's grantees to affirmatively further fair housing choice by conducting an Analysis of Impediments to Fair Housing Choice (AI) at least every five years and taking appropriate actions to overcome the effects of identified impediments.

While Lakewood's most recent AI was completed in 2011, HUD's July 2015 Affirmatively Furthering Fair Housing (AFFH) Rule replaced the AI with an Assessment of Fair Housing (AFH), initially due April 1, 2019, relieving the City of its obligation to update the AI. However, HUD's recent 5-year extension of the AFH due date compels the City to update its 2011 AI to remain in compliance with the Fair Housing Act.

Scope of Services

The Fair Housing Center will update Lakewood's 2011 Analysis of Impediments in compliance with HUD rules, regulations, and requirements. The AI will include an equity assessment; utilize testing, complaint, and home mortgage data; analyze the impact of changing rental and sales markets on fair housing, including innovative solutions and best practices; identify impediments to fair housing choice; and recommend strategies to eliminate them.

The Fair Housing Center for Rights & Research

I recommend awarding this professional services contract to the Fair Housing Center for Rights & Research (Fair Housing Center) for the following reasons:

- over the past decade the Center has provided the City of Lakewood with exceptional fair housing services including complaint investigations; educational seminars; and fair housing testing;
- as the sole HUD-approved organization of its kind and quality in Northeast Ohio, the Center is uniquely qualified to implement this project;
- Center staff implementing the project have a combined 48 years of fair housing experience and possess a thorough knowledge and comprehensive understanding of local, state, and federal housing law; the regional housing market; and U.S. Department of Housing & Urban Development (HUD) regulations and compliance requirements;
- the Center has completed similar projects on-time and on-budget for HUD entitlement grantees throughout the region including Euclid, Parma, Cleveland, East Cleveland, Akron, and Cuyahoga County.

Thank you for your consideration of this request.

Sincerely,

Dan Wyman
Development Officer
Department of Planning & Development

May 17, 2018 3:29:18 PM EDT

File Edit Commands Help

PortSCAPERION

NavLine

240-7010-461.39-10

☒ Account miscellaneous
 ☒ Budget miscellaneous
 ☒ Encumbrances
 ☒ Pre-encumbrances
 ☒ Transactions
 ☒ Detail by date
 ☒ Detail by code
 ☒ Detail by year & p
 ☒ Pending by date
 ☒ Pending by code
 ☒ Pending by year
 ☒ Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Contractual Services / Other

Fiscal year: 2018

Budget: .00

Committed: 7,284.00

Balance: 7,284.00-

Project Data

Project Entry Optional

090012 2010 Census .00

100002 Madison Ave. Ea .00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	7,284.00	7,284.00
Q 02 February	.00	7,284.00
Q 03 March	.00	7,284.00
Q 04 April	.00	7,284.00
Q 05 May	.00	7,284.00

Payment information

Vendor	Total
CLEVELAND TENANTS ORGANIZATION	1,534.00
FAIR HOUSING CENTER FOR RIGHTS	5,750.00

Encumbrances

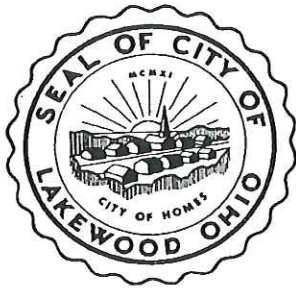
PO #	Vendor	Balance
088110	FAIR HOUSING CENTER F	.00
088111	CLEVELAND TENANTS ORG	.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	240	CDBG Fund	Original Budget	.00
Department	70	Planning and Development	Revised Budget	.00
Division	10	Community Development	Current expenditures	.00
Activity basic	46	Community Environment	YTD expenditures	7,284.00
Sub activity	1	Community Environment	Unposted expenditures	.00
Element	39	Contractual Services	Encumbrances	.00
Object	10	Other	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-156

May 21, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – 2018 Watermain Replacement Project

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Fabrizi Trucking & Paving Co., Inc. in an amount not to exceed \$4,825,120 to perform the 2018 Watermain Replacement Project, to include Athens, Atkins, Hathaway, Lewis, Sylvan & Waterbury. Contract award is a base bid of \$4,757,032, including alternate and contingencies. \$2,245,606 of this contract will be paid by Ohio Public Works Commission (OPWC).

Fabrizi Trucking & Paving Co., Inc. submitted the lowest and best responsive and responsible for the 2018 Watermain Replacement Project as outlined Bid No. 18-008.

Contracting Authority:	Ordinance 49-17 & 51-17 \$12,500,000
Contracting Balance:	\$10,762,169 / \$5,937,049
Funding:	CDBG & Water Distribution Fund
Account Distribution:	240-3062-461-84-90 Proj #178001 \$100,000 501-3062-431-84-90 Proj #178001 \$2,557,000
Account Balance:	\$2,667,000 / \$155,574
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	2018 Watermain Replacement
Commodity Code:	913-045
Bid Reference:	Bid No. 18-008

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director Public Director	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: May 16, 2018
TO: Kim Smith - Procurement Officer
FROM: Mark Papke, PE, CPESC – City Engineer *MKP*
RE: Lakewood Project No. 178001 – 2018 Watermain Replacement Project

The 2018 Watermain Replacement project includes the following streets and limits, funding type, manhole separation and paving scope.

Street	Limits	OPWC Funded	Potential Manhole Separation	Full or Half Width Resurfacing
Athens Ave	Carabel to Warren	No	Yes	Full
Atkins Ave	Delaware to Hilliard	Yes	No	Full
Hathaway Ave	Merl to Clifton	Yes & CDBG	Yes	Full
Lewis Dr	Madison to Franklin	Yes	Yes	Half
Sylvan Ave	Lake to Edgewater	Yes	No	Full
Waterbury Dr	Franklin to Detroit	Yes	Yes	Full

The project was advertised as required by Ohio Revised Code and City of Lakewood Codified Ordinances. The bid opening was held on May 7, 2018 of which two (2) bids were received. The bid results have been tabulated on the attached bid sheet summary. The Engineer's Opinion of Probable Construction Cost is \$4,906,000. The following table summarizes the bids.

Contractor	Total Base Bid Amount
Fabrizi Trucking & Paving Co. Inc.	\$4,757,031.40
Terrace	\$4,929,416.89

Fabrizi Trucking & Paving Co. Inc. has experience installing watermain in the City of Lakewood. Additional, OPWC has approved our request to proceed with Fabrizi which is attached. Upon bid review and approval by the Law Director and Finance Director, it is recommended that the City of Lakewood award the 2018 Watermain Replacement Project to Fabrizi Trucking & Paving Co., Inc. in the amount of \$4,757,032. The project is expected to be completed in June of 2019. Currently, the budget allows a contingency of \$68,088 for unforeseeable items (which is 1.4% contingency). If the project encounters change orders above this amount then Board of Control approval would be required for any additional work and budgeted into the 2019 capital plan. **The total requested Board of Control approval amount is \$4,825,120.**

The following summarizes the funding for this project:

OPWC Loan (eligible items only) DIRECT PAY	\$ 2,245,606
CDBG	\$ 100,000
City of Lakewood (Acct #501)	\$ 2,411,426
City of Lakewood (Acct #501) contingency	\$ 68,088
Total Construction	\$ 4,825,120

The OPWC portion will be set up as a direct pay to Fabrizi. Please contact me with any questions.

NOTE "D"

- a. Each Bidder is to list all Addenda issued prior to the openings of bids on the second page hereof. Failure to list all such Addenda may result in rejection of the bid.
- b. Each Bidder is cautioned to bid on the "Standards" specified and to enter on the "Substitution Sheet" all material, which the Bidder wishes to have considered for possible substitution.
- c. Each Bidder shall complete and sign the Bidder Qualification Statement, the MacBride Principles Disclosure Statement, and the Non-Collusion Affidavit attached hereto and incorporated herein.
- d. Each Bidder shall sign and have its insurance agent sign the Insurance Requirements Checklist.

NOTE "E" NON-COLLUSION AFFIDAVIT

State of Ohio, County of Cuyahoga,

Maria Fearer (the "Affiant"), being first duly sworn according to law states:

1. Individual Only: That the Affiant is an individual doing business under the name of _____, in the City of _____, State of _____;

Partnership Only: That the Affiant is the duly authorized representative of a partnership doing business under the name of _____, in the City of _____, State of _____;

Corporation Only: That the Affiant is the duly authorized, qualified and acting Vice President _____, of Fabrizi Trucking & Paving Co., Inc. a corporation organized and existing under the laws of the State of Ohio; and, that the Affiant of the partnership or corporation referred to above, as applicable, is filing herewith a bid to the City of Lakewood in conformity with the Contract Documents;

2. Corporation Only: Affiant further states that the following is a complete accurate list of the officers, directors and attorneys of the corporation:

President: Emilio Fabrizi, Jr.

Vice President: Maria Fearer

Secretary: Laura Moloney

Treasurer: Patricia Fabrizi

Attorneys: The Calabrese Law Firm, LLC

Directors: Emilio Fabrizi, Jr., President
Maria Fearer, Vice President
Patricia Fabrizi, Treasurer

and, that the following officers are duly authorized to execute contracts on behalf of the corporation: Emilio Fabrizi, Jr. Maria Fearer

May 16, 2018 11:04:32 AM EDT
File Edit Commands Help

Project 173001-2018W
Account types
Assets
Expenditures
Liabilities
Revenues
Encumbrances
Miscellaneous info
Pending transaction
Pre-encumbrances
Project detail balance

Project Information
Description: 2018Watermain Replacement
Status: Active
Estimate: 2,750,000.00
Type: EP Enterprise Fund
Sub type: WM Watermain Const/Repair
Start/stop dates: 1/01/2017 -
1st month of FY: 00
Source of funds:

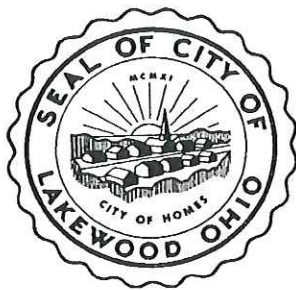
Project Year-to-Date
FY: 2018
Balance
8,440.00
Budget: .00
Actual: 8,440.00
Unposted: .00
Pre-encumbrance: .00
Encumbrance: .00
Pending: .00

Project Code
There are no user defined code fields for this project

Project Life-to-Date
FY(s): 0000 - 9999
Balance
2,665,600.00
Budget: 2,750,000.00
Actual: 84,400.00
Unposted: .00
Pre-encumbrance: .00
Encumbrance: .00
Pending: .00

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Next project
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Project activit...
Change balan...

Account Number	Description	Budget	Actual
240-3062-461.84-90	Water Capital Repair Proq	100,000.00	
501-3062-431.30-10	Professional Services / Other	93,000.00	84,400
501-3062-431.84-90	Water Capital Repair Proq	2,557,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-157

May 21, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Services Contract – Re: 2018 Watermain Replacement Project

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a Professional Services Contract to DLZ Ohio, Inc. in the amount of \$162,630 to provide Professional Construction Administration Services for the 2018 Watermain Replacement Project, to include Athens, Atkins, Hathaway, Lewis, Sylvan & Waterbury. \$101,643.75 will be paid by Ohio Public Works Commission (OPWC).

DLZ Ohio was awarded this contract based on their submission to an RFP issued for these Professional Services.

Contracting Authority:	Ordinance 49-17 & 51-17 \$11,500,000
Contracting Balance:	\$5,937,049 / \$5,774,419
Funding:	CDBG & Water Distribution Fund
Account Distribution:	240-3062-461-84-90 Proj #178001 \$100,000 501-3062-431-84-90 Proj #178001 \$2,557,000
Account Balance:	\$155,574 / \$94,588
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	2018 Watermain Replacement
Commodity Code:	968-047
Bid Reference:	RFP

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director Public Director	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



M E M O R A N D U M

DATE: May 15, 2018
TO: Kim Smith, Procurement Officer
FROM: Mark K. Papke, PE, CPESC – City Engineer
RE: **2018 Water Main Replacement Project**
Lakewood Project Number 178001

MKP
2

We requested a proposal from DLZ a previously QBS top ranked firm for the above referenced project. Attached is a proposal from DLZ to perform construction administration professional services. The project will be partially funded through a grant and loan from OPWC. OPWC has approved DLZ to perform these services

The billing will be based on hours spent in the field, project management and a limited quality assurance tests. I recommend that the Board of Control approve DLZ to provide the construction administration services in the amount of \$162,630. OPWC would fund \$101,643.75 through reimbursements.

Please contact me with any questions.



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

May 7, 2018

Mr. Mark Papke, PE, CPESC
City Engineer
12650 Detroit Avenue
Lakewood, Ohio 44107

Re: Project Approach and Cost Proposal
2018 Watermain Replacement Project

Dear Mr. Papke:

Thank you for asking DLZ Ohio, Inc. to submit a Project Approach and Cost Proposal for the upcoming 2018 Watermain Replacement Project. A copy of our project approach outlining Construction Administration and Inspection Services along with our cost proposal are included here within. DLZ's Field Services Division is committed to providing the City of Lakewood with the following project staffing:

- Mr. Daniel Uhler, P.E., is proposed as the Project Manager for this project. Mr. Uhler has over 13 years of experience in construction administration, inspection and design.
- Mr. Robert Kozak, E.I., is proposed as the Project Inspector. Mr. Kozak is ACI-Certified and has a degree in Civil Engineering.
- Mr. Thomas Hessler, P.E., P.S. as the QA/QC Manager, to assure the City that project reporting and documentation meets or exceeds expectations.
- Mr. Mike Evans, P.E., CPESC, as the Stormwater Pollution Prevention Plan (SWPPP) Inspector.
- An in-house AMRL-certified, full service Material Testing Department with the capability to verify contractor compliance with the specifications (if necessary).

DLZ has worked with the City of Lakewood over the years on many different projects, most recently on the 2017 Watermain Replacement Project and the 2018 Cove Park Improvements Projects. We are very enthusiastic about this opportunity to continue our positive working relationship with the City, and we thank you for your consideration. Do not hesitate to contact the undersigned if DLZ can be of further assistance.

Respectfully Submitted,

DLZ OHIO, INC.

Daniel R. Uhler, PE
Field Services Department Manager

**CITY OF LAKEWOOD
2018 Watermain Replacement Project**

Cost Schedule - Construction Administration and Inspection Services				
Item	Unit	Estimated Quantity	Total Unit Cost	Total Cost
Inspector	Hr	1,480	\$75.00	\$111,000.00
Inspector Overtime	Hr	140	\$97.00	\$13,580.00
Quality Assurance Tests	Day	30	\$125.00	\$3,750.00
CPESC Inspections	Per Visit	36	\$175.00	\$6,300.00
Project Management	Lump Sum	1	\$25,000.00	\$25,000.00
Project Meetings	Each	12	\$250.00	\$3,000.00
Total Not to Exceed Cost				\$162,630.00

Proposed Construction Administration and Inspection Services Team

Project Manager: Daniel R. Uhler, PE

Inspector: Robert Kozak, EI

CPESC: Michael Evans, PE, CPESC

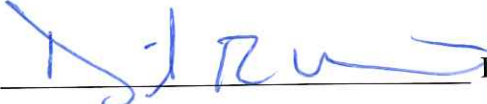
Submitting Firm Information and Acknowledgement of Terms

Firm Name: DLZ Ohio

Address: 614 West Superior, Ste. 1000
Cleveland, Ohio 44113

Phone: 216-771-1090 Fax: 216-771-0334

The firm acknowledges that the above submitted prices are in accordance with the Scope of Services and Payment sections of this Request for Proposal document.

Signed:  Date: 5/7/18

May 16, 2018 11:04:32 AM EDT

File Edit Commands Help

Project 179001-2018

☒ Account types
☒ Assets
☒ Expenditures
☒ Liabilities
☒ Revenues
☒ Encumbrances
☒ Miscellaneous info
☒ Pending transaction
☒ Pre-encumbrances
☒ Project detail balance

Project Information

Description: 2018 Watermain Replacement
Status: Active
Estimate: 2,750,000.00
Type: EP Enterprise Fund
Sub type: WM Watermain Const/Repair
Start/stop dates: 1/01/2017 -
1st month of FY: 00
Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY: 2018 Balance 8,440.00
Budget: .00
Actual: 8,440.00
Unposted: .00
Pre-encumbrance: .00
Encumbrance: .00
Pending: .00

Project Life-to-Date

FY(s): 0000 - 9999 Balance 2,665,600.00
Budget: 2,750,000.00
Actual: 84,400.00
Unposted: .00
Pre-encumbrance: .00
Encumbrance: .00
Pending: .00

Print

Cancel

Exit

Next project

Previous project

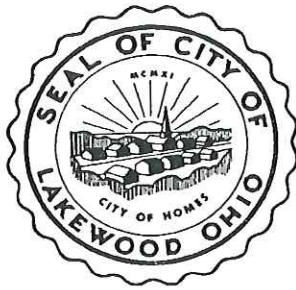
2017

2019

Project activities...

Change balance...

Account Number	Description	Budget	Actual
240-3062-461.84-90	Water Capital Repair Proj	100,000.00	
501-3062-431.30-10	Professional Services / Other	93,000.00	84,400
501-3062-431.84-90	Water Capital Repair Proj	2,557,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-158

May 21, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – Professional Service Contract – Re: Risk Management Consulting Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, I am submitting for your consideration this request to award a contract with Compensation Analysis, Inc. in an amount not to exceed \$13,000 to provide consulting services regarding the City's municipal insurance program. Compensation Analysis, Inc. will provide consulting services in conjunction with the city's municipal liability insurance coverage, including compilation and analysis of bid specifications, analyze bids submitted, submission of written recommendation regarding the most cost efficient coverage, and monitor selected vendor performance during the policy tenure. Contract is effective June 1, 2018 through May 31, 2019; to be billed \$3,250 quarterly.

Contracting Authority:	Ordinance 43-17 \$15,000
Contracting Balance:	\$8,500 / (\$4,500)
Funding:	General Admin Fund
Account Distribution:	101-5099-412-30-02 \$120,000
Account Balance:	\$18,778 / \$5,778
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Professional Service / Mgmt. Consulting
Commodity Code:	953-056
Bid Reference:	Professional Service


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



Compensation Analysis, Inc.

(216) 780-3605

(216) 642-8830 Fax

P.O. Box 31014
Cleveland, OH 44131

May 9, 2018

Ms. Kim Smith
Purchasing Manager
City of Lakewood
12650 Detroit Avenue
Lakewood, Ohio 44107

Via: Electronic Mail

RE: Risk Management Consulting Services

Dear Ms. Smith:

Thank you for the opportunity to discuss how Compensation Analysis, Inc. will assist the City in managing ongoing issues related to your insurance program. In conjunction with our discussions I wanted to send you this letter as a formal proposal for services for the City of Lakewood. This proposal is for consulting services from 6/1/2018 through 5/31/2019.

Executive Summary

It may be in the best interest of the City of Lakewood to go out to market this year in order to obtain as many qualified bids as possible.

As part of the marketing of the insurance program, we will perform the following functions:

- Analyze and collect the information necessary to compile detailed bid specifications for the upcoming program.
- After the notice of pre-qualification of bidders, we will evaluate the relative merits of each market request and assign insurance markets to prospective bidders.
- Conduct a pre-bid conference with all qualified bidders.
- Create and disseminate bid documents to all qualified bidders.
- Intake and answer all relevant inquiries from the agents and the City relative to the bid process and the documentation disseminated to the agents.
- Assist the City with the bid opening process to ensure that all prospective bidders meet the minimum qualifications set forth in the bid specifications.
- We will analyze all of the proposals received, providing written recommendations to the City for the most cost-effective risk transfer alternatives.

Our quote for performing the management and potential marketing of your program as well as the formal bid process is \$13,000. This quote is based upon the size of the program and anticipated activity related to the bid process. In addition, this quote includes ongoing risk, claims and program maintenance services as described in this proposal.

Public Entity Insurance

Consulting Services

Risk Management

Workers' Compensation

Unemployment Compensation

COMPENSATION ANALYSIS, INC.

COMPANY OVERVIEW

Compensation Analysis, Inc. was founded in 1988 as a diversified risk, insurance and claims management consulting firm. Since 1988 we have represented public entities as well as public and privately held companies and institutions that range in size from 10 to 1000 employees. Our principals and consultants have represented firms such as; The Castleton Group, ELS Human Resource Management, Park Ohio Industries, Washington Group International, Republic Western Insurance Company and Harborside Health Care. Our clients are concentrated in Northeast Ohio however we service clients with operations all over the continental United States.

LEAD CONSULTANT

DANIEL P. O'BRIEN Mr. O'Brien specializes in Risk and Claims Management. Mr. O'Brien's three major areas of concentration are in Public Insurance Consulting, Employment Law and Ohio Workers' compensation. He began consulting with Public Entities in 1986 and became the insurance consultant to a number of Northeast Ohio Public entities beginning in 1987. He also has over twenty four years' experience representing employers before the Industrial Commission of Ohio and the Ohio Bureau of Workers' Compensation.

Mr. O'Brien's experience includes being the lead consultant on a two year study of the Greater Cleveland Regional Transit Authority in 1995 and 1996. This study and subsequent program recommendations led to the establishment of a professional risk management function within the GCRTA.

Mr. O'Brien's employment history includes the following:

Principal 1988-present. Compensation Analysis, Inc. The firm specializes in insurance and risk management with the design, implementation and management of Public Entity insurance programs. Services include the review of all Property/Casualty and Health Insurance exposures, the creation of bid specifications, review of appropriate bids and implementation of the program itself. The company also specializes in self-insurance funds and programs.

Partner 2001-present. Fisher & Phillips, LLP. Representing Employers in all aspects of Employment, OSHA Compliance, Insurance Law/Coverage, Workers' Compensation and Unemployment Compensation law in Ohio.

President—1997-2001. M&N Risk Management, Inc. Cleveland, Ohio. Chief Operations Officer for third-party administrator. Duties included, full financial and budget authority, personnel, product development, client relations management, marketing & sales management and OBWC liaison.

Public Entity Insurance

Consulting Services

Risk Management

Workers' Compensation

Unemployment Compensation

President—1985-97. Oswald Risk Management Services Company, Cleveland, Ohio. Chief Operations Officer for third-party administrator. Duties included, full financial and budget authority, personnel, product development, client relations management, marketing & sales management and OBWC liaison.

Mr. O'Brien is a featured speaker on Risk Management/Employment Law issues for the following organizations:

- The Institute for International Research
- Northeast Ohio Society of Safety Professionals
- The Cleveland Bar Association
- The Employers Resource Council of Cleveland
- The Cleveland Builder's Exchange
- Printers Association of Ohio
- The Greater Cleveland Automobile Dealers Association
- The Ohio Automobile Dealers Association

Risk and Insurance Program Management Services

Our organization has worked over the past nineteen years to provide quality, effective consulting services to our clients. We have extensive consulting experience in public sector insurance consulting, designing and managing the competitive bidding process, program design and program implementation services. A partial list of our clients include

- Bay Village
- Beachwood
- Cleveland Regional Transit Authority
- Middleburg Heights
- Oxford
- Painesville
- Parma
- Regional Income Tax Agency
- Rocky River
- Shaker Heights
- Trumbull County
- Youngstown

Our approach to public entity benefit insurance and risk management consulting consists of the following methodology:

Program and Risk Management Evaluation

- Undertake risk analysis including:
 - Loss frequency and severity
 - Exposure to loss
- Evaluate the current insurance program, including:
 - Protection afforded

Public Entity Insurance

Consulting Services

Risk Management

Workers' Compensation

Unemployment Compensation

- Adequacy of limits
- Cost competitiveness
- Assist in determining if optimum deductible and self-insured retentions are being applied.
- Evaluate outside services, including:
 - Quality and effectiveness of service
 - Cost reasonableness of brokers, insurers, claims administrators and other service providers
- Examine risk transfer exposures, procedures and requirements in agreements.

Insurance Renewals and Competitive Bidding

- Assist in the preparing the program to go out to bid.
- Assist in pre-qualifying agents/agencies that can properly represent the Client to appropriate markets.
- Review feasibility of agency versus direct placement.
- Assist with the selection of one or more qualified agents.
- Analyze and collect the information necessary to compile detailed bid specifications for the upcoming program.
- After the notice of pre-qualification of bidders, we will evaluate the relative merits of each market request and assign insurance markets to prospective bidders.
- Conduct a pre-bid conference with all qualified bidders. Create and disseminate bid documents to all qualified bidders.
- Allocate insurance and reinsurance markets to bidders.
- Intake and answer all relevant inquiries from the agents and the Client relative to the bid process and the documentation disseminated to the agents.
- Assist the Client with the bid opening process to ensure that all prospective bidders meet the minimum qualifications set forth in the bid specifications.
- We will analyze all of the proposals received, providing written recommendations to the Client for the most cost-effective risk transfer alternatives.
- Negotiate with and monitor the bidders' activities during the marketing process.

Post Bid/Selection Process

- Analyze proposals within time frame allocated by the Client.
- Make appropriate and necessary inquiries with agents/carriers to assure clarity of bids received.

- Analyze financial standing of each carrier quoted.
- Analyze coverage differences between various proposals.
- Present written report of conclusions and recommendations.
- Attend meetings before City Council to review recommendations and findings.

Ongoing Consulting Services

- Claim Protocols- Assist the Client in the creation of the following:

It is expected that the insurance carrier will provide usual and customary claim administration services that will include, at a minimum, the following:

- Review all claims and loss reports made by Client.
- Thoroughly investigates all claims made against Client through appropriate claim procedures as necessitated by the severity of the injury/property damage and ensures correct payment of valid claims.
- Work in conjunction with Client personnel in preparing the defense of litigated or contested claims.
- Attend settlement conferences as appropriate.
- Notify excess/umbrella insurance carriers of claims and or occurrences at predetermined levels required by excess insurers. Provide information and status of claims as requested by the excess insurance carrier.
- Within 24 hours respond to inquiries from the Client or its designated representatives regarding the status of their claim.
- Provide assistance as necessary to Client staff for proper procedural handling of claims.
- Implement continuous consulting services to minimize the Client's exposures and Cost of Risk.

In addition to our risk and insurance services we are available to assist our clients with consultation on their workers' compensation program. The following services are available as part of our standard consulting services:

- Assist in accident investigation of serious injuries.
- Assist in preparation for VSSR investigations and hearings.
- Review reserves to make sure they are appropriate and recommend settlements
- Educational Seminars and Programs
- Subrogation reviews where appropriate
- Assist in the development of other policies that directly impact workers' compensation claims.

May 9, 2018

- Assist in the evaluation of self-insurance or other alternative financing mechanisms.

Consistent with our meeting, we would recommend that the City use a market selection process. This will ensure that the City benefits from the advantage that agencies have with their carriers.

Thank you for your consideration.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Daniel P. O'Brien", with a stylized flourish at the end.

Daniel P. O'Brien
Principal

DPO/jmm

May 9, 2018

Proposal Acceptance

I agree to accept the above proposal for Insurance, Risk Management and Workers' Compensation Consulting on behalf of the City of Lakewood. This proposal is for services from 6/1/2018 through 5/31/2018:

Signature

Title

Date

5-21-18

The City elects to pay the services fee in 4 installments.

Approved As To Legal Form:

Vernice M. Swallow
Director of Law, City of Lakewood

Public Entity Insurance

Consulting Services

Risk Management

Workers' Compensation

Unemployment Compensation

May 15, 2018 11:00:05 AM EDT

File Edit Commands Help

SUPERION
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101-5099-412.30-02
☒ Account miscellaneous
☒ Budget miscellaneous
☒ Encumbrances
☒ Pre-encumbrances
☒ Transactions
☒ Detail by date
☒ Detail by code
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☒ Pending by code
☒ Pending by year
☒ Procurement car

Account information
Professional Services / Management Consulting
Fiscal year: 2018 Dr
Budget: 120,000.00
Committed: 185,500.00
Balance: 65,500.00-

Project Data
Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	50,100.00	50,100.00
Q 02 February	5,299.19	55,399.19
Q 03 March	14,812.50	70,211.69
Q 04 April	29,510.00	99,721.69
Q 05 May	1,500.00	101,221.69

Payment information

Vendor (* indicates pending)	Total
Q COMPENSATION ANALYSIS, INC.	13,000.00
Q IMPROVE CONSULTING & TRAINING	13,500.00
Q CATALYST CONSULTING GROUP	41,500.00
Q MCCAULLEY & CO., LLC	25,399.19
Q RETHINK ADVISORS, INC.	7,822.50

Encumbrances

PO #	Vendor	Balance
Q 088147	MCCAULLEY & CO., LLC	14,100.81
Q 088153	CATALYST CONSULTING G	8,500.00
Q 088155	COMPENSATION ANALYSIS	6,500.00
Q 088166	COMPENSATION ANALYSIS	6,500.00
Q 088341	IMPROVE CONSULTING &	6,500.00
Q 088408	RETHINK ADVISORS, INC	42,177.50

Pre Encumbrances

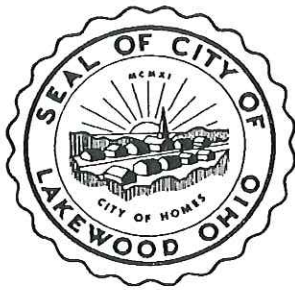
Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund
Department	50	Finance
Division	99	General Administration
Activity basic	41	General Government
Sub activity	2	General Government
Element	30	Professional Services
Object	02	Management Consulting

Original Budget	120,000.00
Revised Budget	.00
Current expenditures	1,500.00
YTD expenditures	99,721.69
Unposted expenditures	.00
Encumbrances	84,278.31
Unposted encumbrances	.00
Pre-encumbrances	.00

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12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-159

May 21, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Entry Door Replacement Project – Division of Refuse

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Marra Services, Inc. in an amount not to exceed \$25,300 for the Entry Door Replacement Project at the Division of Refuse as outlined in Bid No. 18-007. Contract award is the base bid of \$23,000 plus 10% contingency.

Marra Services, Inc. submitted the lowest and best responsive and responsible bid for the Entry Door Replacement Project as outlined in Bid No. 18-007.

Contracting Authority:	Ordinance 57-17 \$1,100,000
Contracting Balance:	\$1,018,815 / \$993,515
Funding:	General Fund
Account Distribution:	101-3040-433-39-10 \$3,500
Account Balance	\$1,700 / (\$23,600)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	City Roof Improvements
Commodity Code:	909-076
Bid Reference:	Bid No. 18-007

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



M E M O R A N D U M

DATE: May 15, 2018
TO: Kim Smith - Procurement Officer
FROM: Mark Papke, PE, CPESC – City Engineer *MKP*
RE: Division of Refuse – Entry Door Replacement Project

BID NO. 18-007

The above referenced project was advertised as required by Ohio Revised Code and City of Lakewood Codified Ordinances. The bid opening was held on May 4, 2018 of which two (2) on-line bids were received. The Engineer's Opinion of Probable Construction Cost is \$25,000. The following table summarizes the bid results.

Contractor	Total Bid Amount
Marra Services	\$23,000
Sander Contracting	\$23,500

The lowest and best bid was received from Marra Services in the amount of \$23,000. We have worked with Marra Services on multiple projects with satisfactory results. Upon bid review and approval by the Law Director and Finance Director, it is recommended that the City of Lakewood award the Division of Refuse Entry Door Replacement Project to Marra Services in the amount of \$23,000 and that \$2,300 in contingency be reserved for unforeseeable items. **Total requested BOC approval amount is \$25,300.**

The project administration and inspection will be handled by the Lakewood Engineering and Construction.

Please contact me with any questions.

NON-COLLUSION AFFIDAVIT

State of Ohio, County of Cuyahoga,
Nicholas Marra (the "Affiant"), being first duly sworn
according to law states:

1. Individual Only: That the Affiant is an individual doing business under the name
of _____

in the City of _____, State of _____;

Partnership Only: That the Affiant is the duly authorized representative of a
partnership doing business under the name of _____
in the City of _____, State of _____;

Corporation Only: That the Affiant is the duly authorized, qualified and acting
Vice President, of Marra Services, Inc.
a corporation organized and existing under the laws of the State of Ohio;
and, that the Affiant of the partnership or corporation referred to above, as applicable, is
filing herewith a bid to the City of Lakewood in conformity with the Contract Documents;

2. Corporation Only: Affiant further states that the following is a complete accurate
list of the officers, directors and attorneys of the corporation:

President Ciara Marra

Vice President Nicholas Marra

Secretary N/A

Treasurer N/A

Attorneys Climaco, Cefow, Peca, Wilcox, Gerofoli

Directors N/A

and, that the following officers are duly authorized to execute contracts on behalf of the
corporation: Ciara Marra, Nick Marra

May 18, 2018 10:21:02 AM EDT
File Edit Commands Help

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☒ Budget miscellaneous
☒ Encumbrances
☒ Pre-encumbrances
☒ Transactions
☒ Detail by date
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☒ Pending by date
☒ Pending by code
☒ Pending by year
☒ Procurement car

Account information

Contractual Services / Other
Fiscal year: 2018 Dr
Budget: 3,500.00
Committed: 1,800.00
Balance: 1,700.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	1,120.00	1,120.00
Q 02 February	680.00	1,800.00
Q 03 March	.00	1,800.00
Q 04 April	.00	1,800.00
Q 05 May	.00	1,800.00

Payment information

Vendor	(* indicates pending)	Total
Q ADA ARCHITECTS, INC.		1,800.00

Encumbrances

PO #	Vendor	Balance
Q 088365	ADA ARCHITECTS, INC.	.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	3,500.00
Department	30	Public Works	Revised Budget	.00
Division	40	Refuse and Recycling	Current expenditures	.00
Activity basic	43	Streets and Highways	YTD expenditures	1,800.00
Sub activity	3	Sanitation	Unposted expenditures	.00
Element	39	Contractual Services	Encumbrances	.00
Object	10	Other	Unposted encumbrances	.00

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Cancel

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2017

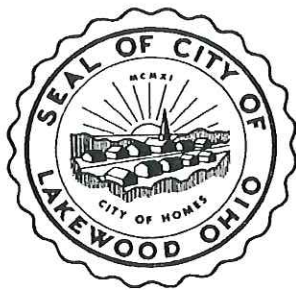
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12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-160

May 21, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Service Contract – Re: Water Quality Sampling Plan

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, and the attached letter of recommendation, I am submitting for your consideration this request to award a Professional Services Contract to CT Consultants in an amount not to exceed \$26,000 to provide a professional Water Quality Sampling Plan of the Rocky River and Lake Erie for determining our best approaches to improving water quality.

Contracting Authority:	Ordinance 49-17 \$11,500,000
Contracting Balance:	\$4,874,419 / \$4,848,419
Funding:	Enterprise Fund
Account Distribution:	510-3070-431-30-10 \$100,000
Account Balance:	\$80,271 / \$54,271
Object Code:	Professional Service
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Commodity Code:	918-043
Bid Reference:	Professional Service

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____

MEMORANDUM

DATE: May 18, 2018
TO: Kim Smith
FROM: Joe Beno, Mark Papke, and Kevin Butler
RE: CT Consultants – Water quality sampling plan, analysis and guidance.

I am recommending award of a contract to CT consultants for \$26,000 to provide consulting services to for a water quality sampling plan in the Rocky River and Lake Erie. The information from the sampling and analysis will be useful in determining Lakewood best approaches to improving water quality in the area.

The work will be paid for from the Sewer fund.

CT Consultants quote is attached.



Privileged and Confidential, Attorney Work-Product

**Addendum to the Agreement
between the City of Lakewood, Ohio
and CT Consultants, Inc.**

1. This Addendum to the Agreement between the City of Lakewood, Ohio and the Firm of CT Consultants, Inc., dated January 12, 2015 ("Agreement"), is entered into on this 10th day of May, 2018 pursuant to Article IV, Specifically Authorized Services of the Agreement.
2. The City of Lakewood and CT Consultants, Inc., wish to include additional services in the Agreement by way of this Addendum for Professional Services – Municipal Engineering Services; Water Quality Sampling, in an amount not to exceed twenty-six thousand dollars and no/xx (\$26,000.00).

In witness hereof, the parties have affixed their hand and seals at the City of Lakewood, Ohio on this 10th day of May, 2018.

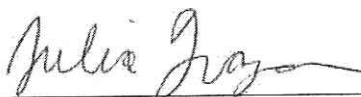
City of Lakewood, Ohio

Witnesses:


By:

Michael P. Summers, Mayor

CT Consultants, Inc.



By:


Shawn R. Aiken, P.E., Vice President



Privileged and Confidential, Attorney Work-Product

May 10, 2018

Mr. Kevin Butler, JD
Law Director
City of Lakewood
12650 Detroit Avenue
Lakewood, Ohio 44107

Re: Proposal for Water Quality Sampling Plans, Analysis, and Report

Dear Mr. Butler:

CT Consultants, Inc. (CT) is pleased to present you with this Scope of Work in connection with our continued assistance with the City's integrated wet weather planning and engineering. This proposal is an addendum to the Municipal Engineering Services Agreement CT Consultants has with the City of Lakewood, and it is meant to enable you to provide additional legal advice to your client with respect to the City's integrated wet weather planning.

Goal of Project

To create a water sampling plan, identify the wet and dry weather concentrations of *E.coli* and total phosphorous along the lakefront and the river, and correlate that to rain events.

Scope of Services

1. Perform background research on water quality sampling protocols and best practices.
2. Write-up sampling plan including step by step sampling collection protocols.
3. Create sampling schedule.
4. Meet with sample collectors and provide training on sample collection and handling.
5. Analyze data and correlate to rain gauge data as well as USGS river stage data.
6. Create final report, deliverable to you as the city's attorney, summarizing the results and discuss next steps.

Mr. Kevin Butler, JD, Law Director
City of Lakewood
May 10, 2018
Page Two



Timeline

1. The City will begin water collection as soon as possible which will be analyzed by Lakewood's Waste Water Treatment Plant or outside entity.
2. Water samples will be collected throughout the recreational season, ending in October 2018.
3. Report will be provided 1 month after all of the water quality data has been sent to CT Consultants for analysis.

Additional Services

If authorized in writing, CT Consultants, Inc. shall furnish or obtain additional services of the types listed below:

Provide services resulting from significant changes in the scope, extent, or character of the portions of the Project designed or specified including, but not limited to, changes in size, complexity, City's schedule, character of construction, or method of financing; and revising previously accepted studies, reports, drawings, specifications, or contract documents when such revisions are required by changes in laws and regulations enacted subsequent to the proposal or are due to any other causes beyond CT Consultant's control.

Information/Services Provided by Others

The City of Lakewood shall provide the following support throughout the project:

1. Staff from the City of Lakewood will collect river and lake water quality samples and deliver them to Lakewood's Waste Water Treatment Laboratory or other lab for testing.
2. Lakewood's Wastewater Treatment Laboratory or other lab will run water quality tests (*E.coli* and total phosphorous) and then send that data to CT Consultants for analysis.
3. The City of Lakewood will provide timely correspondence to concerns and questions.

Fee Estimate and Billing for Basic Services

Fees will be billed on a monthly basis based on actual hours expended and hourly rates. Invoices are considered payable within 30 days of date of invoice. Our hourly not to exceed fee for this project is \$26,000.00.

Mr. Kevin Butler, JD, Law Director
City of Lakewood
May 10, 2018
Page Three



Closure

Please contact us if you have any questions regarding this proposal. We at CT Consultants appreciate the continued opportunities to provide professional services to you and the City of Lakewood.

Respectfully,

CT CONSULTANTS, INC.

A handwritten signature in cursive script, appearing to read 'Julia Lazar', is written over the printed name.

Julia Lazar, PhD
Environmental Scientist

JL:mmm

Attachment

cc: Robert H. Greytak, PE and Richard J. Iafelice, P.E., P.S., CT Consultants, Inc.

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May 18, 2018 12:36:37 PM EDT

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Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

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Pending by year

Procurement car

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Previous acc...

Next account

2017

2019

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Budget alloca...

Account information

Professional Services / Other

Fiscal year: 2018

Budget: 100,000.00

Committed: 23,908.75

Balance: 76,091.25

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	14,455.54	14,455.54
Q 02 February	10,082.50	4,373.04
Q 03 March	12,800.00	17,173.04
Q 04 April	13,517.00	30,690.04
Q 05 May	10,961.30	19,728.74

Encumbrances

PO #	Vendor	Balance
Q 088043	CUYAHOGA SOIL & WATER	4,180.00
Q 088044	CT CONSULTANTS, INC.	.01
Q 088056	AECOM TECHNICAL SERVI	.00
Q 088058	KS ASSOCIATES, INC.	.00
Q 088059	DLZ OHIO, INC.	.00
Q 088316	CT CONSULTANTS, INC.	.00

Segment/Balance Details

Fund	510	Wastevtr Coll System Fund
Department	30	Public Works
Division	70	Wastevtr Collection Crew
Activity basic	43	Streets and Highways
Sub activity	1	Public Works Enterprise
Element	30	Professional Services
Object	10	Other

Project Data

Project Entry	Optional	
Q 095001	Water & Sewer R	.00
Q 095003	Sewerline Emerg	.00
Q 109001	LongTermCntrl&S	.00
Q 119002	2011 LTCP & SWM	.00
Q 129002	2012 Water Line	.00
Q 129002	2012 LTCP Prof	.00

Payment information

Vendor	(* indicates pending)	Total
Q DLZ OHIO, INC.		11,457.00
Q CT CONSULTANTS, INC.		15,855.54
Q KS ASSOCIATES, INC.		3,900.00
Q CUYAHOGA SOIL & WATER		9,560.00
Q AECOM TECHNICAL SERVICES, INC.		2,391.70

Pre Encumbrances

Type	Req/PO	Project	Balance

Summary

Original Budget	100,000.00
Revised Budget	.00
Current expenditures	10,961.30
YTD expenditures	30,690.04
Unposted expenditures	.00
Encumbrances	4,180.01
Unposted encumbrances	.00
Pre-encumbrances	.00

READ & REFERRED TO THE FINANCE COMMITTEE
11/20/17. SECOND READING 12/4/17.

ORDINANCE NO: 43-17

BY: Anderson, Bullock, Litten, Marx,
Nowlin, O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council otherwise, it shall take effect and be in force after the earliest period allowed by law, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2018 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law.

WHEREAS, this Council desires to provide the authorization to the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2018 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law; and

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2018, now, therefore,

BE IT ORDAINED BY THE CITY OF LAKEWOOD, STATE OF OHIO

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager be and are hereby authorized and directed to enter into a contract or contracts for supplies, services and equipment with the lowest and best bidder or bidders or as otherwise provided by law, as follows:

Professional services contracts included in the 2018 Budget are as follows:

1) Legal Services.....	225,000
2) Recodification of Ordinances.....	12,500
3) Financial Audit.....	75,000
4) Hospitalization and Health Care Benefit Consulting Services.....	40,000

5) Consultant for Workers Compensation.....	30,000
6) Risk Management Consulting Services.....	15,000
7) Healthcare, Physicals, Drug & Alcohol Testing.....	25,000
8) Employee Assistance Program.....	15,000
9) Supervisor / Manager / Employee Training.....	125,000
10) Exams for Classified Positions.....	75,000
11) Housing and Building Plans Examinations.....	75,000
12) Lakewood Jail Medical Services.....	50,000
13) Band Concerts.....	15,000
14) Municipal Engineering Consultant.....	80,000
15) Debt Issuance Costs.....	100,000
16) Integrated Wet Weather Plan Professional Services.....	750,000
17) Administrative Professional Services.....	300,000
18) Professional Services related to Lakewood Hospital.....	500,000
Sub-Total.....	\$2,507,500

Services contracts included in the 2018 Budget are as follows:

1) Government Agreements (WEB).....	115,000
2) Government Agreements (Ed or Ed/Pool).....	800,000
3) Financial Institution Service Charges.....	60,000
4) Electronic Payment Services.....	250,000
5) Property & Liability Insurance Contracts.....	500,000
6) Workers' Comp Stop Loss Insurance.....	90,000
7) Life Insurance.....	20,000
8) Hospitalization and Health Care Benefit Services.....	8,500,000
9) Medical Claims Billing Service.....	100,000
10) Sentenced Prisoners Full Jail Service.....	200,000
11) Home Delivered Meals.....	47,500
12) Distribution System Leak Survey.....	25,000
13) Disposal of Screenings and Grit (WWTP).....	10,000
14) Excavation Spoils Removal.....	100,000
15) Roll of Box for Street Sweeping.....	60,000
16) Solid Waste Disposal Site.....	900,000
17) Organic Waste Disposal.....	30,000
18) Waste Collections - Condominiums.....	105,000
19) Biosolids Disposal.....	105,000
20) Roll-Off Box for Construction Debris.....	65,000
21) Site to Receive & Process Yard Waste.....	45,000
22) Lab Analysis Service.....	25,000
23) Citywide Computer Hrdwr Op. Sys., & Software Maint Contracts.....	550,000
24) Communications Services.....	100,000
25) Water Meter Program Maintenance.....	25,000
26) Telephone Service.....	95,000

27) Cellular Phone Service	250,000
28) HVAC Maintenance	125,000
29) Elevator Maintenance	25,000
30) Fire Alarm Maintenance	50,000
31) Copier Maintenance Service	25,000
32) Postage, Mailing Services, Equipment Lease/Maintenance	250,000
33) Rental and Laundry of Uniforms	35,000
34) Advertising	30,000
35) Printing Services	165,000
36) CRIS/LEADS Fees	20,000
37) Parking Citation Billing Service	50,000
38) Fireworks Display	40,000
39) Transportation Services	65,000
Sub-Total	\$14,052,500

Materials, supplies, and equipment authorized for purchase under the 2018 Budget are as follows:

1) Sand and Aggregate	45,000
2) Concrete Supplies	50,000
3) Asphalt Materials	50,000
4) Asphalt Cold Patch	25,000
5) Crack Sealant	40,000
6) Road Salt (Sodium Chloride)	300,000
7) Fire Hydrants, Sewer and Water Appurtenances	100,000
8) Water Meter Supplies & Materials	40,000
9) Sign Shop-Supplies, Blanks & Reflective Material	195,000
10) Polymer Flocculants	30,000
11) Wastewater Treatment Chemicals	125,000
12) Tires and Road Service	85,000
13) Automotive Repairs, Parts and Supplies	600,000
14) Oil and Lubricants	40,000
15) Fuel (Gasoline and Diesel)	500,000
16) Purchase of Uniforms and Gear - Public Works	20,000
17) Electrical Supplies	50,000
18) Hardware Supplies	45,000
19) Janitorial Supplies	50,000
20) Landscape Materials	30,000
21) Lumber Supplies	100,000
22) Plumbing Supplies	40,000
23) Pool Supplies - Chemicals	45,000
24) Small Tools and Equipment	130,000
25) Prisoner Food Supplies	35,000
26) Purchase Uniforms & Gear - Safety Forces	75,000

27) Ammunition	30,000
28) Office Supplies	40,000
29) Computer Supplies	10,000
30) Computer Software	45,000
31) Communications Equipment	75,000
32) Paper Supplies	15,000
33) Lease Copier Equipment	35,000
34) Subscriptions/Publications	30,000
35) Reforestation	200,000
36) Police Operating Equipment	150,000
37) Fire/EMS Operating Equipment	150,000
38) Waste Water Treatment Plant Operating Equipment	100,000
39) Fitness Equipment/Devices	30,000
Sub-Total	\$3,755,000
Total	\$20,315,000

Section 2. That, contracts for supplies, services and equipment in excess of \$7,500 and for professional services in excess of \$5,000 shall not be awarded except as approved herein or further approved by Resolution of Council.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 18, 2017


President


Clerk


Mayor

Approved: December 20, 2017

READ & REFERRED TO THE FINANCE COMMITTEE
11/20/17. SECOND READING 12/4/17.

ORDINANCE NO. 52-17

BY: Anderson, Bullock, Litten, Marx,
Nowlin, O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the purchase of **Vehicles, Machinery and Equipment** in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2018 in accordance with the Capital Improvement Plan for fiscal year 2018; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, and the Director of Finance are hereby authorized and directed to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following vehicles and equipment, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Vehicles, Machinery and Equipment

\$3,000,000

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.


Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council.

and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 18, 2017


President of Council


Clerk of Council

Approved: December 20 2017


Mayor

READ & REFERRED TO THE FINANCE COMMITTEE
11/20/17. SECOND READING 12/4/17.

ORDINANCE NO. 54-17:

BY: Anderson, Bullock, Litten, Marx, Nowlin,
O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for **Parks & Pools Improvements** in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2018 in accordance with the Capital Improvement Plan for fiscal year 2018; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Parks & Pools Improvement \$750,000

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 14, 2017


President of Council


Clerk of Council


Mayor

Approved: December 20, 2017

READ & REFERRED TO THE FINANCE COMMITTEE
11/20/17. SECOND READING 12/4/17.
SECOND READING 12/4/17.

ORDINANCE NO. 44-17

BY: Anderson, Bullock, Litten Marx, Nowlin,
O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into service contracts in accordance with the Administrative Code of the City of Lakewood for the Department of Planning & Development in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2018; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts in accordance with the Administrative Code of the City of Lakewood, for the Division of Planning & Development, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Service Contracts \$4,400,000

Building Code Enforcement;
Childcare Scholarship Assistance Program;
Cleveland Tenants Organization: Landlord Tenant Services;
Commercial Property Revitalization (Storefront Renovation) Program;
Cuyahoga County Planning Commission;
Domestic Violence & Child Advocacy Center: Victim Advocacy Services;
Economic Development Loan Fund;
First Time Homebuyer Down Payment Assistance Program (CDBG & HOME);
Greater Cleveland Regional Transit Authority;
Home Improvement Grant Program (HIG);
Home Investment Partnerships Program (HOME);

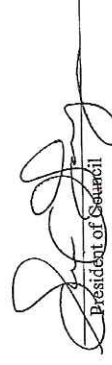
Home Weatherization Assistance Program;
Housing Research & Advocacy Center: Fair Housing Services;
LakewoodAlive: Housing Outreach & Paint Rebate Programs;
Lakewood Community Services Center: Case Management Services, Emergency Shelter Services, Employment Services, Food Pantry & Homelessness Prevention Programs;
Lakewood-SBA-Cuyahoga County Small Business Performance Grant Program;
Loan Servicing Fees: Low-Interest Loan, Nuisance Demolition, Nuisance Rehabilitation, RAMP & Weatherization Programs;
Low-Interest Housing Rehabilitation Loan Program (LIL);
Neighborhood Stabilization Program (NSP): Acquisition, Rehabilitation & Demolition;
North Coast Health: Health Services;
Nuisance Demolition Program;
Nuisance Rehabilitation Program;
Property Revitalization Program; Acquisition, Rehabilitation, Marketing & Sale;
Public Infrastructure Improvements: Sidewalk Repair/Replacement, Street Resurfacing, Streetscape Enhancements, Transit Waiting Environments & Water Main Replacement & Park Improvements;
Repair Accessibility & Maintenance Program (RAMP);
SEED Small Business Loan Program: Loan Servicing Fees;
Senior Supportive Services.

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 18, 2017


President of Council

READ & REFERRED TO THE FINANCE COMMITTEE
11/20/17. SECOND READING 12/4/17.
SECOND READING 12/4/17.

ORDINANCE NO. 44-17 BY: Anderson, Bullock, Litten Marx, Nowlin,
O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into service contracts in accordance with the Administrative Code of the City of Lakewood for the Department of Planning & Development in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2018; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts in accordance with the Administrative Code of the City of Lakewood, for the Division of Planning & Development, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Service Contracts \$4,400,000

Building Code Enforcement;
Childcare Scholarship Assistance Program;
Cleveland Tenants Organization: Landlord Tenant Services;
Commercial Property Revitalization (Storefront Renovation) Program;
Cuyahoga County Planning Commission;
Domestic Violence & Child Advocacy Center: Victim Advocacy Services;
Economic Development Loan Fund;
First Time Homebuyer Down Payment Assistance Program (CDBG & HOME);
Greater Cleveland Regional Transit Authority;
Home Improvement Grant Program (HIG);
Home Investment Partnerships Program (HOME);

Home Weatherization Assistance Program;
Housing Research & Advocacy Center: Fair Housing Services;
LakewoodAlive: Housing Outreach & Paint Rebate Programs;
Lakewood Community Services Center: Case Management Services, Emergency Shelter Services, Employment Services, Food Pantry & Homelessness Prevention Programs;
Lakewood-SBA-Cuyahoga County Small Business Performance Grant Program;
Loan Servicing Fees: Low-Interest Loan, Nuisance Demolition, Nuisance Rehabilitation, RAMP & Weatherization Programs;
Low-Interest Housing Rehabilitation Loan Program (LIL);
Neighborhood Stabilization Program (NSP); Acquisition, Rehabilitation & Demolition;
North Coast Health: Health Services;
Nuisance Demolition Program;
Nuisance Rehabilitation Program;
Property Revitalization Program; Acquisition, Rehabilitation, Marketing & Sale;
Public Infrastructure Improvements: Sidewalk Repair/Replacement, Street Resurfacing, Streetscape Enhancements, Transit Waiting Environments & Water Main Replacement & Park Improvements;
Repair Accessibility & Maintenance Program (RAMP);
SEED Small Business Loan Program: Loan Servicing Fees;
Senior Supportive Services.

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 18, 2017


President of Council

READ & REFERRED TO THE FINANCE COMMITTEE 11/20/17.
SECOND READING 12/4/17.

ORDINANCE NO. 49-17

BY: Anderson, Bullock, Litten, Marx, Nowlin,
O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the **Wastewater System and Treatment Improvement Program** in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2018 in accordance with the Capital Improvement Plan for fiscal year 2018; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:


Wastewater System and Treatment Improvement Program \$11,500,000

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 18, 2017


President of Council


Clerk of Council

Approved: December 20, 2017


Mayor

READ & REFERRED TO THE FINANCE COMMITTEE 11/20/17
SECOND READING 12/4/17.

ORDINANCE NO. 51-17

BY: Anderson, Bullock, Litter, Marx, Nowlin,
O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for Community Development Block Grant CDBG Fund Infrastructure Improvements in accordance with the administrative code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2018 in accordance with the Capital Improvement Plan for fiscal year 2018; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

CDBG Infrastructure Projects

\$1,000,000

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

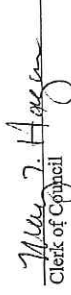
Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council,

and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 18, 2017


President of Council


Clerk of Council


Mayor

Approved: December 20 2017

READ & REFERRED TO THE FINANCE COMMITTEE
11/20/17. SECOND READING 12/4/17.

ORDINANCE NO. 57-17

BY: Anderson, Bullock, Litten, Marx, Nowlin,
O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for **Buildings & Facilities Improvements** in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2018 in accordance with the Capital Improvement Plan for fiscal year 2018; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Buildings & Facilities Improvements	\$1,100,000
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Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

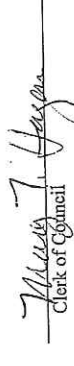
Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council,

and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 18, 2017


President of Council


Clerk of Council

Approved: December 20, 2017


Mayor